

BANK RECONCILIATION – SCHEDULE B

BANK RECONCILIATION	FINANCIAL YEAR ENDING 31 MARCH 2023
Authority name and ref.	EAST DRAYTON PARISH COUNCIL
Prepared by: Clerk and RFO	Gillian Squire Date:12/04/23
Approved by : Chairman	D R Jopling Date: 15/04/23

Balance per bank statements as at 31 March 2023	£	TOTAL £
Balances on all bank accounts as at 31 March 2023, no petty cash held		
TSB	8604.38	8604.38
Less: un-presented cheques		
Groundwork UK	5156.00	3448.38
Add: un-banked cash		
None	0.00	3448.38
TOTAL – NET BANK BALANCES AS AT 31 MARCH 2023		3448.38

The net balances reconcile to the Cash Book for the year, as follows:

CASH BOOK (receipts and payments)	£
Opening balance:	4664.56
Add: Receipts in the year:	12093.59
Less: Payments in the year:	-13309.77
CLOSING BALANCE PER CASH BOOK @ 31 MARCH 2023	3448.38

Explanation of variances – pro forma

Name of smaller authority: **EAST DEANTON PARISH COUNCIL**
 County area (local councils and parish meetings only):

Insert figures from Section 2 of the AQAR in all Blue highlighted boxes

Next, please provide full explanations, including numerical values, for the following that will be flagged in the green boxes where relevant:

- variances of more than 15% between totals for individual boxes (except variances of less than £200);
- New from 2020/21 onwards: variances of £100,000 or more require explanation regardless of the % variation year on year;
- a breakdown of approved reserves on the next tab if the total reserves (Box 7) figure is more than twice the annual precept/ rates & levies value (Box 2).

	2021/22	2022/23	Variance	Variance	Explanation Required?	Explanation
	£	£	£	%		
1 Balances Brought Forward	3,481	4,664				
2 Precept or Rates and Levies	4,348	2,707	-1,641	37.74%	YES	Explanation of % variance from PY opening balance not required - Balances brought forward agrees
3 Total Other Receipts	414	9,386	8,972	2167.15%	YES	Lower precept received 22/23 due to lower expenditure 21/22 during Covid pandemic
4 Staff Costs	1,396	1,662	266	20.49%	YES	Increased hours due to time spent on NP.
5 Loan Interest/Capital Repayment	0	0	0	0.00%	NO	
6 All Other Payments	2,183	11,627	9,444	432.62%	YES	Payment of £5,156 to consistent working order and £5,156 repaid to Groundwork UK - unsuppl grant.
7 Balances Carried Forward	4,664	3,448			NO	
8 Total Cash and Short Term Investments	4,664	3,448				
9 Total Fixed Assets plus Other Long Term Investments and	1	1	0	0.00%	NO	
10 Total Borrowings	0	0	0	0.00%	NO	

Rounding errors of up to £2 are tolerable
 Variances of £200 or less are tolerable